

Town of Lockport Police Department

I. REQUEST FOR CRASH REPORT (Only if needed)

Copies of crash reports are available in person at the Lockport Police Department from 8am to 4pm, Monday to Friday. If you want a copy of the report via mail, complete Section I of this form and mail it to the Town of Lockport address below. A check, company check, or money order for \$7.50. Please allow four (4) working days after the crash before submitting a request for a crash report.

**Town of Lockport
710 Church Street
Lockport, Louisiana 70374
(985) 532-9799**

Date of Crash	Time of Crash	Location of Crash
Name of Owner		Address of Owner
Name of Driver of Vehicle		Address of Driver
Name of Driver of Other Vehicle		Name of Owner of Property Damaged

II. ADDITIONAL CRASH INFORMATION

This portion of the form is provided to you for your convenience. This information may be required by your insurance agent to complete your claim. It is **not required** to obtain a copy of a crash report.

Vehicle	Year	Make/Model	License Plate No./State/Exp	Vin #
Driver	Full Name			Telephone No.
	Address			Driver's License No./State
	City	State	Zip	Date of Birth
Owner	Full Name			Telephone No.
	Address			
	City	State	Zip	
Insurance	Company Name		Policy No.	Effective Date / Expiration Date
	Agent Name/Address			Telephone No.

III. REQUEST FOR PHOTOGRAPHS (Only if needed)

To request photographs of this crash, this form should be submitted to:

**Town of Lockport
710 Church Street
Lockport, Louisiana 70374
(985) 532-9799**

Please allow ten (10) working days after the crash before submitting request for photographs.

If you have received a traffic citation resulting from the crash and have questions regarding the ticket, please call municipal court clerk at (985) 532-3117.